



## **CONFIDENTIALLY POLICY**

*Policy# 14-0619-4 Confidentially Policy (1 page)*

Purpose: To have a policy on confidentially.

Justification: It is vital for investigators to keep information pertaining to an open investigation in strict confidence both for the respect of the decedent, the decedent's family and not to compromise the investigation.

Policy:

1. All information pertaining to an open investigation will be kept in strict confidence.
2. Information may and will be shared only with agencies involved in the investigation. (See policy #14-0619-3 Communication with Law Enforcement.
3. Once a case is closed, follow policy# 14-0409-1 on release of information and ORC 313 pertaining to the public records law.
4. Any questions concerning confidentially of information will be directed to the coroner.
5. Any violation of this policy will be dealt with as directed by Ross County Policy.

*This policy has been approved and is in effect until further notice:*

John A. Gabis, M.D.  
Office of the Coroner, Ross County, Ohio

Date